## Giveaway Request Form

**Complete and return to** wclc2022-exhibits@icsevents.com
**no later than June 17, 2022**

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| **Applicant Information** |
| Exhibitor: |  |
| Name of Applicant: |  |
| Telephone: |  |
| Email: |  |

Giveaways should be educational in nature and must be pre-approved. Distribution of pre-approved educational material is limited to contracted exhibit space only.

Below serves as a guide:

The following are permitted if they do not exceed US$10 in value:

* Food and beverage items, pens, notepads, rulers, sticky notes, CDs and /or USB Sticks loaded with educational content, books, journals, publications, plastic bags that are 12” x 17” or smaller and hand sanitizer.

The following are examples of items that are NOT permitted:

* Tote bags, golf/tennis balls, hats, t-shirts, music CDs, coupons for personal services such as massages, gift certificates, mugs, watches and prescription and non-prescription drugs.
* Stuffed toys.

It is recommended to await approval from the WCLC 2022 Secretariat prior to production and shipment of any congress related giveaways. Permission to hand out Giveaways may be restricted or prohibited after permission if such giveaway is considered a disruption of the general order of the event.

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| **Giveaway Items to be approved** |
| List of Items requested for approval: |  |
|  |
| **Show Management use only** |
| Approved by ICS | Approved Items: |  |
|  |
| Date: | Signature: |